LITHIA MOTORS INC Form 11-K July 11, 2002 Table of Contents

# SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

#### FORM 11-K

# ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 30, 2001

SEC Registration No. 333-43593

#### LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN

LITHIA MOTORS, INC.

360 East Jackson Street Medford, OR 97501

#### **Table of Contents**

LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN

# INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS

DECEMBER 30, 2001 and 2000

	CONTENTS
INDEPENDENT AUDITOR'S REPORT	Page
FINANCIAL STATEMENTS	
Statements of net assets available	for benefits 2
Statement of changes in net assets	s available for benefits 3

	Notes to financial statements	4-8
SUPPLEMENTAL SCHEDULE		
	Schedule of assets held for investment purposes at end of year	9

SIGNATURE 10

#### INDEPENDENT AUDITOR'S CONSENT

#### **Table of Contents**

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees Lithia Motors, Inc. Salary Reduction Profit Sharing Plan

We have audited the accompanying statements of net assets available for benefits of the Lithia Motors, Inc. Salary Reduction Profit Sharing Plan as of December 30, 2001 and 2000 and the related statement of changes in net assets available for benefits for the year ended December 30, 2001. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Lithia Motors, Inc. Salary Reduction Profit Sharing Plan as of December 30, 2001 and 2000, and the changes in the net assets available for benefits for the year ended December 30, 2001 in conformity with accounting principles generally accepted in the United States of America.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule on page 9 is presented for the purpose of additional analysis and is not a required part of the basic financial statements but is supplemental information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule is the responsibility of the Plan's management. The supplemental schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ Moss Adams LLP

1

# **Table of Contents**

# LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS

			December 30,			
			2001		2000	
ASSETS						
	Investments, at fair valu	ne				
		Registered investment companies	\$	17,816,581	\$	-
		Pooled separate accounts		-		14,739,995
		Lithia Motors, Inc. Class A Common Stock		2,598,825		1,909,145
				20,415,406		16,649,140
	Participant loans			1,154,029		965,979
	Loan payments in trans	it		-		-
	Employer contributions	receivable		1,107,289		165,673
NET ASSETS A	VAILABLE FOR BENEF	ITS	\$	22,676,724	\$	17,780,792

2

# **Table of Contents**

LITHIA MOTORS, INC.
SALARY REDUCTION PROFIT SHARING PLAN
STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
YEAR ENDED DECEMBER 30, 2001

ADDITIONS TO NET ASSETS ATTRIBUTED TO

Investment income

Net depreciation in fair value of investments \$ (37,766) Interest and dividends \$ 203,660

165,894

Contributions

Employer 1,107,289

P	Participant 5,358,454
	6,465,743
	6,631,637
DEDUCTIONS FROM NET ASSETS ATTRIBUTED TO  Benefits paid to participants  Administrative expenses	1,695,305 40,400
	1,735,705
NET INCREASE	4,895,932
NET ASSETS AVAILABLE FOR BENEFITS Beginning of year	17,780,792

3

22,676,724

#### **Table of Contents**

# LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN NOTES TO FINANCIAL STATEMENTS

#### NOTE 1 - DESCRIPTION OF PLAN

End of year

The following description of Lithia Motors, Inc. Salary Reduction Profit Sharing Plan (the Plan) provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

#### General

- The Plan is a defined contribution plan covering all full-time employees of Lithia Motors, Inc. and its subsidiaries (the Company) who have one year of service with at least 1,000 hours of service and are age twenty-one or older and who are not members of a union. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

The Company, and as a result, the Plan, have grown primarily due to the Company's acquisition and integration of automobile dealerships and by obtaining new dealer franchises. As the Company continues to grow and to acquire dealerships, the existing retirement plans at the acquired dealerships, if any, are terminated. Employees of the acquired dealerships are given the option of participating in the Plan and are given credit for years of service prior to the acquisitions.

#### Contributions

- Each year, the Company contributes to the Plan an amount determined annually by the Company's Board of Directors. Participants may contribute, under a salary reduction agreement, the maximum allowed by the Internal Revenue Service under Code Section 402(g). Participants direct the investment of contributions into various investment options offered by the Plan. The Plan currently

offers various registered investment companies managed by Morgan Stanley as well as shares of Class A Common Stock of the Plan sponsor, Lithia Motors, Inc.

#### Participant Accounts

- Each participant's account is credited with the participant's contribution and an allocation of the Company's contribution and Plan earnings, and is charged with an allocation of administrative expenses. Allocations are based on account balances, as defined. Forfeited balances of terminated participants' non-vested accounts are used to pay administrative expenses of the Plan and to reduce future Company contributions. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

#### Vesting

- Participants are immediately vested in their voluntary contributions plus actual earnings thereon. Vesting in the remainder of their accounts is based on years of continuous service. A participant is 100% vested after six years of credited service.

#### Participant Loans

- Participants may borrow from their fund accounts a minimum of \$500 and maximum equal to the lesser of \$50,000 or 50% of their account balance. Loan transactions are treated as a transfer from the investment fund to the participant loan fund. Loan terms range up to five years or up to ten years for the purchase of a primary residence. The loans are secured by the balance in the participant's account and bear interest at a rate of 5.7% to 11.0%. Principal and interest are paid ratably through semimonthly payroll deductions.

**Table of Contents** 

LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN NOTES TO FINANCIAL STATEMENTS

#### NOTE 1 - DESCRIPTION OF PLAN (Continued)

#### Payment of Benefits

- There were no participant balances attributable to participants who had withdrawn from the Plan but whose balances had not been paid at December 30, 2001. On termination of service or upon reaching retirement age, a participant receives a lump-sum amount equal to the value of his or her account.

#### Forfeited Accounts

- In 2001, forfeited non-vested accounts amounted to \$24,686 and are used to reduce Plan administrative expenses.

#### NOTE 2 - SUMMARY OF ACCOUNTING POLICIES

4

Basis of Accounting - The financial statements of the Plan are prepared under the accrual method of accounting.

Use of Estimates

- The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Investment Valuation and Income Recognition

- The Plan's investments are stated at fair value. Shares of registered investments companies' and shares of Lithia Motors, Inc. are valued at quoted market prices, which represent the net asset value of shares held by the Plan at year-end. Participant loans are valued at cost, which approximates fair value.

Purchases and sales of securities are recorded on the trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Payment of Benefits

- Benefits are recorded when paid.

Administrative Expenses -

The Plan sponsor has voluntarily paid for certain administrative expenses of the Plan, and these expenses are not reflected in these financial statements.

Reclassifications

- Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform to the presentation in the current-year financial statements. These reclassifications have no effect on the previously reported net increase in net assets available for benefits.

#### **NOTE 3 - PLAN TERMINATION**

Although it has not expressed any intent to do so, the Company has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants would become 100% vested in their accounts.

**Table of Contents** 

LITHIA MOTORS, INC.
SALARY REDUCTION PROFIT SHARING PLAN
NOTES TO FINANCIAL STATEMENTS

5

#### NOTE 4 - INCOME TAX STATUS

The Plan obtained its latest determination letter on November 3, 1995, in which the Internal Revenue Service stated that the Plan, as then designed, was in compliance with the applicable requirements of the Internal Revenue Code. The Plan has been amended since receiving the determination letter. However, the Plan administrator believes that the Plan is currently designed and being operated in compliance with the applicable requirements of the Internal Revenue Code. Therefore, no provision for income taxes has been included in the Plan's financial statements.

#### NOTE 5 - INVESTMENTS

The following presents investments that represent 5% or more of Plan net assets.

		December 30,			
			2001		2000
Registered investment companies					
Morgan Stanl	ey Liquid Asset	\$	3,373,409	\$	-
Calvert Incom	ne A		1,668,400		-
Morgan Stanl	ey S&P 500 Index A		3,661,931		-
Van Kampen	Comstock A		1,497,376		-
Pilgrim Smal	l Cap Opportunities A		1,102,505		-
Davis New Y	ork Venture A		2,025,484		-
Other register	red investment companies		4,487,476		-
Pooled separate accounts					
Principal Mo	ney Market		-		2,692,664
Principal Bor	nd and Mortgage		-		1,466,895
Principal Lar	ge Cap Stock Index		-		3,857,534
Principal Lar	ge Company Value		-		1,885,985
Principal Med	dium Company Blend		-		1,381,371
Principal Sma	all Company Growth		-		1,378,199
Other pooled	separate accounts		-		2,077,347
Lithia Motors, Inc. Class A Common	Stock		2,598,825		1,909,145
		\$	20,415,406	\$	16,649,140

Table of Contents

LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN

6

# NOTES TO FINANCIAL STATEMENTS

# NOTE 5 - INVESTMENTS (Continued)

During 2001, the Plan's investments, including gains and losses on investments bought and sold, as well as held during the year, appreciated (depreciated) in value as follows:

Registered investment companies	\$ (1,180,010)
Lithia Motors, Inc. Class A Common Stock	1,142,244
	\$ (37,766)

#### NOTE 6 - RECONCILIATION OF FINANCIAL STATEMENTS TO SCHEDULE H OF FORM 5500

The following is a reconciliation of net assets available for benefits per the financial statements to Schedule H of Form 5500:

	December 30,			
	2001		2000	
Net assets available for benefits per				
the financial statements	\$	22,676,724	\$	17,780,792
Employer contributions receivable not accrued on Schedule H of Form 5500		(1,107,289)		-
Net assets available for benefits per				
Schedule H of Form 5500	\$	21,569,435	\$	17,780,792

The following is a reconciliation of employer contributions per the financial statements for the year ended December 30, 2001 to Schedule H of Form 5500:

Employer contributions per the financial statements	\$ 1,107,289
Plus employer contributions received by the Plan not accrued on Schedule H of Form 5500	-
Less employer contributions not received by the Plan and not accrued on Schedule H of Form 5500	(1,107,289)
Employer contributions per Schedule H of Form 5500	\$ -

7

### **Table of Contents**

LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN NOTES TO FINANCIAL STATEMENTS

NOTE 6 - RECONCILIATION OF FINANCIAL STATEMENTS TO SCHEDULE H OF FORM 5500 (Continued)

During 2001 the Plan began preparing Schedule H of Form 5500 on the modified cash basis of accounting. For 2001 Schedule H reflects \$0 employer contributions as the 2001 contribution was received in 2002, and the 2000 contribution received in 2001 was previously accrued.

8

# Table of Contents

SUPPLEMENTAL SCHEDULE LITHIA MOTORS, INC. SALARY REDUCTION PROFIT SHARING PLAN SCHEDULE OF ASSETS HELD FOR INVESTMENT PURPOSES AT END OF YEAR EIN 93-0572810 PN 003

(a)	(b) Identity of issue, borrower, lessor, or similar party	(c) Description of investment including maturity date, rate of interest, collateral, par, or maturity value			(d) Cost	(e) Current value
		Registered Investment				
	AIM Balanced	Company	7,652.1414	shares	N/A	\$ 199,110
	Morgan Stanley American	Registered Investment				
	Opport	Company	13,348.4452	shares	N/A	328,639
	Oppenheimer International	Registered Investment				
	Grow	Company	53,627.6263	shares	N/A	800,660
		Registered Investment				
	ING Small Cap Opport A	Company	35,900.5683	shares	N/A	1,102,505
	Morgan Stanley	Registered Investment				
	Information	Company	23,844.6121	shares	N/A	299,488
	Morgan Stanley Liquid	Registered Investment				
	Asset	Company	3,373,408.6839	shares	N/A	3,373,409
	Morgan Stanley S&P 500	Registered Investment				
	Index	Company	293,189.0611	shares	N/A	3,661,931
	Morgan Stanley Total	Registered Investment				
	Return	Company	10,333.5556	shares	N/A	171,848
	Morgan Stanley US	Registered Investment				
	Government S	Company	27,855.1856	shares	N/A	249,304
	Van Kampen Aggressive	Registered Investment				
	Growth	Company	55,897.8352	shares	N/A	759,652
		Registered Investment				
	Van Kampen Comstock	Company	95,192.4006	shares	N/A	1,497,376
	Van Kampen Emerging	Registered Investment				
	Markets	Company	48,227.3191	shares	N/A	390,641
		Registered Investment				
	Calvert Income	Company	100,687.9838	shares	N/A	1,668,400
	Eaton Vance World	Registered Investment				
	Health Scien	Company	58,510.4320	shares	N/A	611,434
		Registered Investment				
	Davis New York Venture	Company	79,058.7009	shares	N/A	2,025,484
	Alger Capital	Registered Investment				
	Appreciation Ins	Company	51,854.3706	shares	N/A	676,700
	Lithia Motors Co Stock	Other Investments	181,956.0389	shares	N/A	2,598,825
		Interest Rates (5.7% to				
	Participant Loans	11.0%)			-0-	1,154,029

21,569,435

N/A - Cost is not applicable as these are participant directed investments.

9

# **Table of Contents**

#### SIGNATURE PAGE

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

Date: July 11, 2002 LITHIA MOTORS, INC.

SALARY REDUCTION PROFIT SHARING PLAN TRUST

By: /s/ Linda Ganim Linda Ganim, Trustee

10

# **Table of Contents**

#### INDEPENDENT AUDITOR'S CONSENT

We consent to the incorporation by reference in Registration Statement No. 333-43593 of Lithia Motors, Inc. on Form S-8 of our report dated July 2, 2002 appearing in this Annual Report on Form 11-K of the Lithia Motors, Inc. Salary Reduction Profit Sharing Plan for the year ended December 30, 2001.

/s/ Moss Adams LLP

Medford, Oregon July 9, 2002